

GSDPA POLICIES

Initials _____

- Gasper's School of Dance and Performing Arts' tuition billing cycle is in 4-week increments called "Rounds." Please note that the beginning of each round does NOT coincide with the beginning of each month.
- A registration fee of \$20.00 per student will be charged during registration; including pay as you go students.
- All students are registered for the season (ten - 4 week rounds); unless drop form is received.
- Pay as you go will cost \$20.00 per class.
- **Cost of tuition is as stated in our most current brochure.**
- College rate is \$8.00 with a valid ID. Student must sign up for the round.
- Classes need at least four (4) students to begin class. If less than four (4) students show up for the class, start time and end time is at the discretion of the instructor. Account will be charged full amount for the hour regardless.
- Accounts with past due tuition will be assessed a **late charge** of \$15.00 the day after the tuition is due, and again for every 30 days the balance is left unpaid.
- Accounts past due for over 90 days will be sent to collection.
- Tuition must be paid by check, cash, Visa or Mastercard. You may elect to have each round's tuition payment automatically charged to Visa or Mastercard.
- **No refunds are given for any reason** including, but not limited to, missed classes due to weather, sickness, performances, family matters, and/or school obligations. Students wishing to make up any missed classes must do so within 4 weeks of missed class, otherwise the student forfeits that class and tuition.
- If class is missed during the last week of a round, you will be allowed to make up the class one week into the next round (with the exception of the final week of Round 10). *No make-ups will be given or transferred over to a new season or to summer sessions.*
- Students will be responsible for the full payment of all classes they have registered for, prior to the start of each round.
- There will be no refunds given for recital costumes. All sales are final whether the class is dropped or the student chooses not to participate in the recital.
- Students **MUST** swipe their attendance card prior to class. If you do not use your swipe card for an entire round, a new card will be issued and your account will be charged \$5.00 for a replacement. If your card is lost or stolen it will cost \$5.00 for a replacement attendance card. *New students will receive their first card at no charge.*
- To drop a class, students must submit a drop form, available at the front desk. **The Drop Form must be submitted 1 week prior to the start of the next round.** Failing to do so, the student will be responsible for the session's tuition.
- Student may drop a class for up to 2 rounds and return to class without being charged a registration fee. Dropping more than 2 rounds will result in an additional registration fee at time of re-enrollment.
- Students may add a class at anytime. Registration fee may apply.
- No child may be dropped off more than 10 minutes before the beginning of their class. We will not be responsible.
- Scheduled class times and locations are subject to change at anytime, at the discretion of the instructors.
- Private lessons may be scheduled with Gasper's School of Dance staff. If a scheduled lesson must be cancelled, it must be done 24 hours before the start of the lesson or a \$15.00 charge will be added to the account. Contact the front desk for schedule & lesson prices.
- The school will close due to weather, only if the Fargo Public Schools cancel or dismiss early due to weather. No refunds are given. **Students may makeup class.**
- No student will be admitted to class if they are more than 10 minutes late. Tardy students must wait to be invited in by the instructor.
- Placement of all students is at the discretion of the directors of Gasper's School of Dance and Performing Arts. **The completion of one level does not guarantee acceptance in the next. Advanced classes are offered by invitation or audition only.**
- Students may audition for any class at any time at the cost of \$20 per class, upon approval of instructor.
- Pointe I students must be enrolled in ballet class in addition to their Pointe training.
- Dress code for beginning to intermediate levels:
 Classical Ballet: *Black leotard, pink tights, pink/white ballet slippers, colored ballet skirt optional.*
 Jazz and Modern: *Black leotard, black tights/jazz pants/shorts, jazz shoes, jazz boots, slippers, or bare feet.*
 Tap: *Black leotard, black tights/jazz pants/jazz-tap shoes, character heel, tap boots.*
 Male Students: *Black tights/dance pants/shorts or sweats, white or black t-shirt, tank top, or sweatshirt*
All Students: Long hair must be secured in ballet bun, no jewelry, no jingle taps.
Dress code for advanced classes: all rules apply, but may have colored leotard.
 Dress code does not apply to adult classes.
- The Gasper's driveway is not a parking lot; it is a drop off zone. Cars parked for longer than 5 minutes will be towed at the expense of the owner. Back parking lot is not owned by GSDPA, park at your own risk.
- Gasper's School of Dance and Performing Arts will not be held liable for lost or stolen articles or injuries incurred on or near the studio premises.
- Email addresses listed on the registration form will be added to our email/newsletter data base. You will receive current information about classes, auditions, cancellations, and upcoming events.
- Student photos taken during rehearsals, classes, and GSDPA activities may be used for publication and website purposes.
- Policies may be changed at any time, at the discretion of the directors of the school.

I have read and understand the above policies and agree to the terms of GSDPA.

Sign / Print: _____

Date: _____